

St Francis Xavier Wedding Fee Schedule

This form must be completed by the couple planning to be married at St Francis Xavier Church. Please return this form along with \$300: \$100 refundable deposit, \$100 liturgy coordinator fee plus \$100 for marriage prep fee (if preparing at SFX). Balance of fees due 2 months prior to wedding.

I agree to abide by the policies and fee schedule of St Francis Xavier Church.

Signature of bride or groom

Today's date _____

Please complete the following:

Groom's Name: _____ Bride's Name: _____
Address: _____ Address: _____

Email: _____ Email: _____
Phone: _____ Phone: _____

Day/Date of wedding: _____ Time: _____ Mass Y or N

Priest/Deacon Celebrating: _____ (subject to change depending on availability)
Marriage Prep (if not at SFX): _____ by _____
Address of church: _____
Phone _____ Email: _____

Fees due with contract:

- \$100 deposit* – paid on _____
- \$100 marriage prep fee (if your wedding is at SFX) – paid on _____
- \$150 marriage prep fee (if your wedding is elsewhere) – paid on _____
- \$100 liturgy coordinator fee – paid on _____

Fees due 2 months prior to wedding: Due _____

- \$500 use of church fee (non-members) – paid on _____
- \$300 use of church fee (members) – paid on _____
- \$100 stipend for priest/deacon performing ceremony – paid on _____
 - If celebrant is not St Francis Xavier staff, the family is responsible for a "gift" to visiting clergy

Outdoor Wedding fee (upon approval) \$250 - paid on _____ (additional costs may be added for priest travel expenses)

*deposit will be refunded following wedding, if church has been properly cleaned

*in the event of cancellation, notice must be given no less than one month prior to scheduled date and any fees will be refunded, with the exception of \$25 processing fee and marriage prep fee if preparation has been completed.